



## 2019 Colorado Mountain Winefest Vendor Invitation

You are invited to complete the enclosed vendor application for the **28th Annual Colorado Mountain Winefest "Festival in the Park"**, scheduled for **Saturday, September 21<sup>st</sup>, 2019**, from 10:30 am – 5:00 pm, at Riverbend Park in Palisade, Colorado.

Colorado Mountain Winefest is the largest Colorado wine festival in the state, and is the only one held in the heart of wine country. Colorado Mountain Winefest is a fundraiser for the trade organization of Colorado grape growers and winemakers, CAVE (Colorado Association for Viticulture and Enology), a 501(c)(6) non-profit organization. All proceeds go towards education and research to improve the grape growing and winemaking of Colorado wines and to draw national attention to agriculture in Colorado. In 2017, Mountain Winefest was named the Best Wine Festival in the Nation by USA Today and has sold out to a crowd of over 6,600 for the past four years!

### Vendor opportunities at Winefest include:

- **PACKAGED FOOD PRODUCTS - especially from Colorado; with minimal or no preparation done on-site.**
- **ARTISANS - ART, JEWELRY, POTTERY, WINE ACCESSORIES**

*Preference will be given to hand made products and/or products that fit with our wine-themed event*

### **TO APPLY: All prospective vendors must submit the following no later than April 26, 2019.**

- Completed application with payment in full including all applicable fees
- Two photos of your artwork or products, and one photo of your booth
- Copies of all required permits, licenses (Certificate of Liability Insurance is due at the CAVE office upon acceptance.)

**Incomplete applications will not be considered for acceptance.**

Four staff members per booth are included in each booth fee. A \$25 per person fee will be charged for any additional staff and must be paid in advance. You will be issued two parking passes per vendor.

All applications will be reviewed by the Winefest Committee. Vendor selections are based on need and appropriateness for a wine event, originality, quality, appearance of overall set up, and space availability. CAVE and the Event Coordinators reserve the right to refuse applicants. Previous participation does not guarantee acceptance.

Notification of acceptance status will be emailed no later than May 10<sup>th</sup>, 2019. All acceptance decisions are final.

Payment will be processed upon acceptance. Accepted vendors will receive final information packets covering set up, take down, parking and access near the end of August.

We look forward to receiving your application. If you have questions, please call us at 970-464-0111 or email us at [info@coloradowinefest.com](mailto:info@coloradowinefest.com).

Thank you for your continued support.

*The Colorado Winefest Committee and CAVE staff*



# 2019 Colorado Mountain Winefest Vendor Application Form

Colorado Mountain Winefest 'Festival in the Park' is September 21<sup>st</sup>, 2019 at Riverbend Park in Palisade.  
**All applications are due by April 26, 2019.**

Please print clearly.

CATEGORY: \_\_\_\_\_ Artisan (Art, Jewelry, Pottery, Wine Accessories) \_\_\_\_\_ Packaged Food

Contact Person: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Sales Tax ID number (required) \_\_\_\_\_

*Your fee includes a direct link to your website from [www.coloradowinefest.com](http://www.coloradowinefest.com)*

Business or product description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please note if your product has *strong aromas* or if there are any particularly *loud devices* to assist in booth placement

Photos of products AND booth enclosed	<b>Required</b> _____
Booth Space is \$300.00 per 10'x10' area	= \$ _____
Additional Booth Space is \$300 (another 10' X 10' area)	= \$ _____
Optional Electricity \$35.00 – 120 Volt (220 Volt Not available)	= \$ _____
(Electricity will only be made available to vendors on Saturday if paid with submission of this application)	
\$10 for a One Day Palisade Business License payable to CAVE (Required of all businesses that do NOT have an annual Palisade Business License.)	= \$ <u>10</u> _____
<b>TOTAL ENCLOSED</b>	= \$ _____

**\*\*\*\*\*ALL fees, licenses, certificates and permits are DUE with completed application.  
Incomplete applications will not be accepted.  
(Certificate of Liability Insurance is due at the CAVE office upon acceptance.)\*\*\*\*\***

**Payment:** Payable to CAVE (Check# \_\_\_\_\_)

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code# \_\_\_\_\_ Zip \_\_\_\_\_

Print Name (as it appears on the card) \_\_\_\_\_

Signature \_\_\_\_\_

**OVER**



## Important Signature Page

### Agreement:

- You are responsible for obtaining a Special Event Sales Tax license (DR0589) collecting sales tax of 7.27% and reporting it on CO Dept. of Revenue Special Event Retail Sales Tax Return (DR0098).
- Certificate of Liability Insurance is required showing CAVE as “Certificate Holder”. (Sample attached)
- Packaged Food Vendors – You must have an original Colorado Retail Food Establishment License at your booth. Contact the Mesa County Health Department, (970) 248-6900 for licensing information.
- Security – Festival officials assume no responsibility for the security of items on display or personal items.
- Vendors are responsible for the delivery, handling, take down and removal of their display and personal items.
- Vendors must provide their own tent, tables and chairs.
- Vendor vehicles are NOT permitted in the Festival area between 8:30 am and 5:30 pm on Saturday, September 21<sup>st</sup> for safety reasons. Vehicles left within the perimeter will be towed at the owner’s expense.
- Upon vacating your booth space(s) you will ensure the space is free of trash and in good condition.
- No generators are permitted. A refrigerated truck will be provided for your use after 5:00 pm on Friday and all day on Saturday.
- Winefest attendees under 21 years of age will not be allowed in the park, however you will be allowed to have staff between the ages of 18 – 21 with a non-drinker band. Please notify the CAVE office of any staff under 21.
- Winefest **will not** be cancelled for inclement weather – so be prepared as Winefest is an outdoor event and held rain or shine.
- If you are selected and do not attend for any reason you will not receive a refund of your booth fee. There are no exceptions.
- This Agreement cannot be reassigned. Subletting all or part of the space is not permitted.

I agree to abide by the rules and regulations stated in this application and accept total responsibility for my booth space and property while attending the 28<sup>th</sup> Annual Colorado Mountain Winefest. Further, I agree that photographs taken of me, my booth, products, and/or workers, may be used by Colorado Mountain Winefest and CAVE for promotional purposes.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return by mail to:

**CAVE**  
**P.O. Box 1556**  
**Palisade, CO 81526**

OR

**Fax: (970)464-0999**

OR

**Email: [info@coloradowinefest.com](mailto:info@coloradowinefest.com)**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
				02/26/2019	02/26/2020	PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
						ANIMAL BAILIEE \$
						COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS (OTHER)
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below:					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Certificate holder had been added as additional insured regarding the above mentioned policy per attached Additional Insured-Vendors (CG 20 15 Ed, 04 13)

<b>CERTIFICATE HOLDER</b>  CAVE 124 West 3rd St Palisade, CO 81526	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

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